|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | July 8, 2019 | | 7:00 PM – 9:30 PM | | Starbucks, Suntec City | |

|  |  |  |  |
| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 7 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

|  |  |
| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: | Research on network sniffing codes and functions | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Research on network sniffing codes and functions related to our program

#### Conclusions:

* To conduct further research on related network sniffing codes and functions
* Implement and test functions based on research findings

|  |  |  |
| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * To complete the above-mentioned items before the next meeting | All | 14/7/19 |

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

|  |  |  |
| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * To research and compile findings on related network sniffing codes and functions | Alvin, Nyein Soe | 10/7/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with discussed details | Wilson | 14/7/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members